

Job Posting

Deer Valley Meadows Camp

The vision of Deer Valley Meadows Camp is to transform persons to a Christ centered life by providing an environment in nature where experiences happen pursuing kingdom work.

The mission of Deer Valley Meadow Camp (DVM) is to provide personnel and facility to change lives.

DVM has been providing facilities for people to meet in a Christian environment and offering quality food, programs and service as representatives of our Lord Jesus Christ for over 30 years. DVM welcomes over 5000 guests each year. The facilities are located on 142 acres of woodland and grassy meadows on the north bank of the Red Deer River in central Alberta. The camp is owned and directed by the Canadian Church of God Ministries and is a member of Christian Camping International and is accredited by the Alberta Camping Association.

Deer Valley Meadows Camp is now accepting resumes for the position of:

Executive Director

The position of executive director is a full time year round position to commence as soon as a suitable candidate is chosen. The incumbent will be hired on an annual basis and the employment agreement will be reviewed for renewal each year prior to March 31.

Reporting to the Steering committee of the camp the responsibilities of the Executive Director shall include but NOT be limited to:

- Promote and facilitate the vision of DVM.
- Promoting a Christ like service and ministry in the camp.
- The hiring and supervision of all staff.
- Oversee the booking of the camp.
- Overseeing the financial operations of the camp, deposits and expenses.
- Oversee the maintenance of the grounds and facilities of the camp.
- Implementing the policies and procedures as established by the steering committee.
- Representing the camp at Church of God functions.

Desired Qualifications for the Executive Director:

- Must have an active faith in Jesus Christ and seek to honor God in all areas of life.
- A passion for ministerial vocational leadership in the context of camping.
- Desire to be part of a camp ministry and be enthusiastic about camp.

- Team player and ability to network with District Office, Steering Committee, Staff, and churches in the Network.
- A university degree or an equivalent number of years post high school completion, plus a minimum 2.5 years camp management and administration experience.
- Needs exceptional people skills with the ability to relate to all age groups.
- Duties will require regular correspondence so written and verbal communication skills are important.
- Ability to work with word processing and spreadsheets.

Compensation will be based on training and experience. A benefit plan is included.

Application Process:

The posting will be open until October 30, 2019. Interested candidates must submit a letter, resume and a minimum of three references to one of the following:

Lavern Kellsey - lavern.kellsey@gmail.com or mail to PO Box 235 Carstairs AB, T0M0N0.

Don Bergquist - donbergquist@icloud.com

Ken Wiedrick – dirken@chog.ca or mail to Attention Ken Wiedrick at unit #12 4909B-48 Street Camrose AB T4V1L7

Upon receiving an offer of employment the successful candidate will provide a recent criminal record and agree to take training for a first aid certificate with CPR and orientation training with plan to protect.